

EU – Joint Rural Development Programme
COP N. J47H14001270006



REFERENCE: N 5/17/JRDPPRO/2017

CIG – ZC61F05618

CONTRACTING AUTHORITY: Italian Embassy in Cairo
EU Joint Rural Development Programme (hereinafter referred to as the "Programme")
Budget line: ENPI/2013/024-474

**EXPRESSION OF INTEREST FOR
EVALUATORS FOR IDRAULIC WORKS - MINYA**

ARTICLE 1 – DESCRIPTION OF THE PROGRAMME

EU-JRDP is an integrated rural development programme to be executed in Fayoum, Minya and Matrouh Governorates, aiming at:

- 1) Increasing sustainable agricultural production by managing water resources more effectively and adopting GAPs and,
- 2) Improving rural livelihoods by promoting income-generating activities (agricultural/ non-agricultural) and making best use of local resources.

The programme seeks the involvement of stakeholders by adopting a participatory development approach improving ownership and sustainability.

The EU-JRDP is implemented by the Italian Development Cooperation through a Delegation Agreement with the European Commission. The Programme of Management Unit (PMU) of the programme is based in Cairo. In each Governorate there is a sub-office unit of the PMU.

The Ministry of Agriculture and Land Reclamation (MALR) is the lead partner. Other institutional partners are: the Ministry of Water Resources and Irrigation (MWRI) and the Egyptian Ministry of Local Development (MLD). The Egyptian Ministry of International Cooperation (MIC) is the National Coordinator.

The EU-JRDP activities in MINYA Governorate will be executed in one Command Areas (CA) and Sub-Areas (SA), chosen after a selection based on pre-determined criteria defined and approved by the PMU of EU-JRDP and its Ministerial Counterparts. MAXIMUM ALLOCATED AMOUNT FOR THE PROJECT IS EUR 2.2 MLN

The selected CA is **Hafez Al Sharkyia** from the intake at Ibrahimiya Canal, 6,896 *feddan* and sub – area for about 1,040 *feddan* and 18 main *Mesqas* - all the CA downstream of Tir'at Al Salhahah Branch Canal, including the entire command area of the last Branch, Far Al Hawsalah Al-Gadidah.

ARTICLE 2 – PURPOSES

- 2.1. The Italian Embassy in Cairo, with the financial assistance of the European Union, intends to set up a list of Evaluators to be included in Commission(s) to be established for the award of work contracts.
- 2.2. The above does not imply any rights to assign the subject services.

ARTICLE 3 – SERVICES

- 3.1 In accordance with the Italian Procurement Law (applicable to development cooperation interventions), tenders for the works will be evaluated in compliance with an open procedure.
- 3.2 Evaluators must be available for at least 7 working days in Egypt most likely during September 2017 (evaluation of the offers). The period and length of evaluation may be subject to variation according to the number of the tenders received.
- 3.3 Evaluators will have collective responsibility for decisions taken by the Evaluation Committee. They will work under the coordination of the chairperson that will be responsible of the impartiality and transparency of the procurement process. The secretary to the Evaluation Committee is responsible for carrying out all administrative tasks connected with the evaluation procedure.
- 3.4 The procedure will be organized as follows:
- a) Examination of the administrative compliance of tenders
The aim at this stage is to check that tenders are administrative compliant. A tender is deemed to comply if it satisfies all the conditions, procedures and specifications in the tender dossier without substantially departing from or attaching restrictions to them.
- b) Technical evaluation
At this step of the evaluation procedure, the Committee will analyse the tenders' technical conformity in relation to the technical specifications, classifying them technically compliant or non-compliant. Subsequently, the Committee will evaluate the technically compliant offers in accordance with the technical evaluation grid (setting out the technical criteria, sub-criteria and weightings) attached to the tender dossier.
- c) Financial evaluation
The evaluation committee checks first that the financial offers contain no arithmetical errors. Afterwards, the financial evaluation will have to identify the best financial offer, taking due account of any discounts offered.
- 3.5 Contracts will be awarded under the best price-quality ratio, in which case the contracting authority takes into account the price and other quality criteria linked to the subject matter of the contract, and apply a weighting formula.

ARTICLE 4 – ELIGIBILITY

- 4.1. Evaluators shall express their interest as individual and refer to the RULES ON PARTICIPATION IN PROCUREMENT PROCEDURES AND GRANT attached to this expression of interest to verify their eligibility.
- 4.2. Eligible evaluators shall not be in any of the exclusion situations listed in Article 38 of the Italian Legislative Decree no. 196/2003 (see Annex A).

ARTICLE 5 – QUALIFICATION REQUIREMENTS

- 5.1 Eligible Evaluators shall have:
- At least 10 years registration in the Order of Engineer;
 - Master degree (equivalent to Italian “laurea magistrale” or “laurea triennale + laurea specialistica”) in Engineering;
 - Relevant experience in hydraulic engineering (at least 2 projects of a comparable size carried out in the last 5 years)
 - In-depth experience in construction management and administration;
 - Fully familiar and proven working experience with either the Italian or European procurement procedures;
 - Fluency in English (oral, written and comprehension) of at least LEVEL C1 (Common European Framework of Reference)

5.2 Preferential requirements

- Fluency in Arabic (oral, written and comprehension) is an advantage;
- Working experience in the ENI Region is an advantage;
- Availability to carry out the services during indicated dates.

5.3. The Contracting Authority reserves the right to invite only Eligible Evaluators, who are meeting the qualification requirements for the services requested.

ARTICLE 6 – MODALITIES FOR PRESENTATION

6.1. Eligible Evaluators shall express their interest by submitting the following documents (**at this stage, no additional documents are requested**):

- a) Legal binding statement (ANNEX A) - Initialized on each page and signed
- b) CV – Europass form (please insert date of registration in the Order of Engineer, main projects carried out to demonstrate relevant experience in hydraulic engineering)
- c) Scanned copy of an identification document

6.2. All documents (PDF format) may be submitted in a sealed envelope:

- a) by registered mail or private courier service;

or

- b) by hand-delivery:

at the following address:

**EU-Joint Rural Development Programme – Programme Management Unit
(near the Embassy of Italy in Cairo)
1081, Corniche El Nil St., Garden City, 26th Floor
Cairo – Egypt**

6.3. All documents (PDF format) may also be submitted by e-mail at tender&call@eu-irdp.org

6.4. The deadline for the submission is 28 July 2017 as evidenced by the date of dispatch, the postmark or the date of the deposit slip. In the case of hand-delivery or submittal by e-mail, the deadline for submission is at 11.00 am and an acknowledgment of receipt will then be provided.

6.5. The outer envelope must bear the following reference: EU-JRDP - EVALUATORS FOR IDRAULIC WORKS - MINYA.

6.6. In case of documents sent by e-mail address, the subject of the e-mail shall be: EU-JRDP - EVALUATORS FOR IDRAULIC WORKS - MINYA.

ARTICLE 7 – RULES FOR THE REGISTRATION IN THE LIST

7.1. The Contracting Authority will first evaluate the following:

- a) Compliance with the submission deadline. If the deadline has not been met, the expression of interest will automatically be rejected.
- b) Eligibility as per Article 4.

c) Qualification requirements as per Article 5.

7.2. Eligible Evaluators, meeting the relevant qualification requirements, will then be inserted in the list.

7.3. Eligible Evaluators may be invited to sign a contract for an amount of:

EUR 1050 per working day– Fee

EUR 78 per working day – Incidental expenditure

The fee rate and incidental expenditure rate are all comprehensive including: the remuneration paid to the Evaluator, accommodation, medical insurance, local transportation (taxi, bus, flights) international transportation (international flights) and any other costs. Implementation of the Assignment (and therefore payment) is based solely on the working days in Egypt.

7.4. The list does not represent any classification and the related insertion does not imply any rights for the eligible Evaluators to be invited to sign the contract.

ARTICLE 8 – PERSONAL DATA

8.1. In compliance with the Italian Legislative Decree no. 196/2003, the Contracting Authority will process the personal data provided exclusively for the purposes of this expression of interest.

ARTICLE 9 – RESPONSIBLE OF THE PROCEDURE

9.1. The Responsible of the Procedure is **Couns. Pietro Tombaccini**.

9.2. For any further information, please contact the PMU at the following contact:

Email: tender&call@eu-irdp.org.

cc: administration@eu-irdp.org

Date of publication: 29/06/2017